**OFF THE RECORD**

Counselling Service (Norfolk) Ltd

Registered Charity No. 1088504

**GIFT AID**

|  |
| --- |
| Please make every £1 you give worth 25% more through Gift Aid If your session donation is £20 and you say yes to Gift Aid, OTR will receive an extra £5 from HMRC with no extra cost to you and then every session donation you pay thereafter. You only need to say yes and tick the box once and OTR can then claim for all your future donations and for any previous donations from the previous four tax years. |

Your Gift Aid Declaration

Yes, I would like OTR to claim Gift Aid on this and all my future donations, and donations I have made within the last four tax years.

I am confirming that I am a UK taxpayer and understand that if I pay less income tax and/or capital gains tax than the amount of Gift Aid claimed in any tax year it will be my responsibility to pay any difference.

|  |  |
| --- | --- |
| **YES! PLEASE GIFT AID MY DONATIONS**: |  |

|  |  |
| --- | --- |
| FIRST NAME: | SURNAME: |
| HOME ADDRESS: |
| POSTCODE: | DATE: |

 **Please notify Off The Record: -**

* change your name or home address
* want to cancel this declaration
* no longer pay sufficient tax on your income and/or capital gain.